



**SHORT ESSAY RUBRIC**

Benchmark	Superior	Average	Needs Work	Pts.
<p><b>Content</b></p> <p>This rating is concerned with content in terms of quality and relevance to assigned task.</p>	<p>The writer provides a variety of types of content appropriate for the task, such as generalizations, details, examples, comparisons &amp; contrasts. 4pts.</p>	<p>The writer provides enough content to meet the requirements of the task. 3 pts.</p>	<p>The writer has little content to meet the requirements of the task. The writer wanders off the topic. 2 pt.</p>	
<p><b>Voice</b></p> <p>Voice is the tone the writer uses. E.g.: Factual for news story, emotional for love letter. etc.</p>	<p>Voice fits the task perfectly and reinforces content. Choice of words are perfect for the voice used. 3 pts</p>	<p>Voice is well established but could use better word choice or more specific tone to totally reflect content. 2 pts</p>	<p>Fails to establish a focused voice. Tone and word choice offer little voice flavor. 1 pt.</p>	
<p><b>Conventions</b></p> <p>Rating reflects mastery of grammar (tense &amp; sentence structure), punctuation, and spelling..</p>	<p>No more than 1 error in spelling. No more than 1 grammar error. No more than one punctuation error. Sentences flow and paragraphs well organized. 3 pts.</p>	<p>No more than 3 errors in spelling. No more than 2 grammar errors. No more than 2 punctuation errors. Sentence flow and paragraphs show average organization. 2 pts.</p>	<p>More than 3 errors in spelling. More than 2 grammar errors. More than 2 punctuations errors. Choppy sentences and paragraphs not organized. 1 pt.</p>	
<p><b>Organization</b></p> <p>Content is logically organized. Reader can follow writer's ideas and sees how conclusion is reached.</p>	<p>Information is logical and organized. Writer shows ideal logic flow, which reader can follow. 3 pts.</p>	<p>Ideas mostly flow, but some tweaking needed. Reader can follow flow, but parts of paper not focused. 2 pts</p>	<p>Logic hard to follow and reader has to read sections over to attempt full understanding. Conclusion vague. 1 pt.</p>	
<p><b>Format</b></p> <p>Paper double spaced. 12 point Times, or clean handwriting.</p>	<p>Fully followed teacher's requirements. 3 pts</p>	<p>One error or more in format rules. 2 pts.</p>	<p>Two or more format errors. 1 pts.</p>	

**Comments:**

(Non-participation = 0 pts.) **Total Points** \_\_\_\_\_  
16 points possible